



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
August 30, 2018
4:00 p.m.
Meeting Notes
CALL TO ORDER

Meeting Location: Latino Hispanic Room

Facilitator: Cathy Delneo, Chief of Branches

Attendees: AJ Cave (ANZ), Larry Ware (BAY), Nina Youkelson (BHE) Excused, Lena Yu (CHI), Penni Wisner (EVA), Marcia Parrott (EXC), Ruth Grabowski (EXC) Excused, Nora Dowley (GPA) Excused, Jules Older (GGV), Susan Leurey (MER), Judy Blanchard (MER), Mailine Chew (MBA), Ruth Maginnis (NVA), Kathleen McClay (NBE), Tyrone (Ty) Robinson (NBE), Pinkie Bolden (OVI) Excused, Edna James (OVI), Bessie Hahn (ORT) Excused, Marcia Ehrlich (PAR), Diane Silver (PAR) Excused, Michael Leahy (PSI) Excused, Don Thielges (POR) Excused, Marcia Popper (PRE) Excused, Kaitlyn Tran (PRE), Elaine Cahn (RIC) Excused, Joan Walton (SUN), Deborah Oppenheim (SUN) Excused, Rochelle Fort (VVA) Excused, Maryam Roberts (WPO) Excused, Callen Taylor (WSA) Excused

Guests: Michael Vincent D'Anella-Mercanti (Friends of the Library)
Laura Lay (The Bridge at Main)

HOUSEKEEPING

- The next regular **CNL Meeting** will be on **Thursday, September 27, 2018, 4:00 p.m. in the Latino Hispanic Room B, Main Library, Lower Level**
- The next **Library Commission Meeting** scheduled for **Thursday, September 20, 2018, 4:30 p.m. at the Koret Auditorium, Main Library** was cancelled.

ANNOUNCEMENTS

- The October CNL meeting will be held at the Public Knowledge Library, a temporary outpost of the San Francisco Public Library at the SF Museum of Modern Art.
- Michelle Hampton, the Acting Southeast District Manager in the COB office, was introduced. Michelle has been the Borrower Services Manager at the Main for the past three and a half years.
- Excelsior Branch Manager, Ramses Escobedo is serving as the Acting Southwest District Manager.
- Other notable Branch Division staffing updates:
 - Alan Wong, Adult Librarian at Excelsior Branch, is currently serving as the Acting Branch Manager at Bayview Branch
 - Jaena Cabrera, Adult Librarian at Excelsior Branch, is currently serving as the Acting Branch Manager at Excelsior Branch
 - Jason Hill, Children's Librarian from the Main Children's Center, is currently serving as the Acting Children's Services Manager at Sunset Branch
- There will be acting Branch Manager opportunities at the Mission and Chinatown Branches, due to a vacancies at those locations.
- Marina Branch had a great turn out at their Open House on August 18. A firetruck and firefighters were at the branch, the Alphabet Rockers performed, and patrons enthusiastically played bingo in hopes of winning one of the great prizes donated by local merchants.
- Ocean View and Ingleside Branches will host Open Houses on September 15.
- Ortega Branch will host an Open House on September 22 in conjunction with the Sunset festival.

UPDATES

City Librarian's Report – Cathy Delneo on behalf of Michael Lambert

- September is National Library Card Sign-up Month, and SFPL has partnered with Jet Blue to give away a pair of tickets to patrons who sign-up for a library card or renew their library card in September. The Library's previous partnership with Jet Blue was with the Soar with Reading initiative that gave away free books from book vending machines at the Bayview, Excelsior and Main libraries.
- This year, the Library is working with Public Works on the Branch Capital Planning process. Public Works and the Library are developing the scope of work and will issue request for proposals. The hope is to develop a comprehensive view of Branch Division capital planning. One goal of the project will be to develop a plan to address any needed capital improvements at the 27 existing branch libraries through 2040. The work will also develop a plan to address needs for new branches as the City population is anticipated to grow as the South East quadrant and Treasure Island are developed.

Library Commission Report – Cathy Delneo

- Revisions to the SFPL Privacy Policy were accepted by the Commission. These revisions enable the Library to use Radio Frequency Identification (RFID) technology. It is important to

note that the only information stored on the RFID chip/tag will be the barcode of the library item.

- The City Librarian recruitment process continues. An executive search firm has been selected by the Commission. CNL members requested more information about the overall recruitment process at an upcoming CNL meeting.

Friends of the Library Update – Michael Vincent D’Anella-Mercanti

- The Big Book Sale
 - The annual sale will be held at Fort Mason and is open to the public from October 31st through November 4th, with a preview sale for members on October 30th.
 - Take-a-Stand is an opportunity for folks to sponsor a table stand at the Big Book Sale. Donations going towards a table stand allows sponsors to make a personal statement on the stands such as dedications to family or friends, favorite quotes, or experiences at the library, and to receive four tickets to the Members Preview.
- Added Value: An Alternative Book Sale
 - SFPL is partnering with the SF MOMA for a public book sale where used books have been transformed by various artists. Through artist manipulation and creative pairings, books are revalued to challenge the ways books are categorized. The sale takes place at the SF MOMA on September 22nd and 23rd, with a member preview on September 21st.
- Lit Crawl
 - The annual literary event takes place on October 20th in the SF Mission District. Over 500 authors and poets will be giving talks and readings in both traditional and non-traditional venues in the Mission.
- Writer’s Residency at the Friends
 - The Friends have created a residency for 5 writers, who will be provided a writing studio space at the Friends’ office. The work created by the writers will be shared in the community through programs at the branches.

FOG Readers – Laura Lay, Learning Differences Librarian, the Bridge

- FOG (Free Orton-Gillingham) Readers received a 2018 Top Innovator Award in the Learning: Birth through Teens category by the Urban Libraries Council!
- This program helps struggling readers in grades 1-4.
- Learners and volunteers can register for the program through links on the program’s page of the SFPL website: <https://sfpl.org/index.php?pg=2000998601>
- FOG Readers uses an Orton Gillingham based approach, which is phonics based and breaks down the English language into smaller manageable parts.
- Students are matched with a trained volunteer tutor to meet once a week at a library location.
- Almost all branches now host tutor/learner pairs.
- Volunteers are needed to meet the current demand! CNL reps are asked to spread the word in their communities about this rewarding volunteer opportunity for adults.
- Volunteers receive 6 hours of training spread over 3 evenings so that they can deliver the program’s curriculum.

Future Agenda Items – Cathy Delneo

- Jules (GGV) shared feedback from a friend about an occurrence at City Hall in which a member of the public was denied access to the restroom, and encouraged to go to the Main Library instead. This friend also reports that she no longer uses our public libraries because the environment is not reliably quiet and serene. A robust discussion among the CNL reps ensued, with many voicing concerns on similar themes, in particular that some individuals seem to lack common courtesy. Consensus was that the Library should strive to remain a welcoming space for everyone, and we can expect this will continue to pose some challenges as different people have different behavioral norms in our branches. There is a consistent expected level of behavior set by the Library's Code of Conduct. CNL reps appreciate when SFPL staff take a proactive approach to this issue, and engage people who do not adhere to the established noise volumes and behavioral standards as established in the Code of Conduct.

Adjournment: 5:30 pm

Respectfully Submitted by Florinda Battad