



San Francisco Public Library

MINUTES
Council of Neighborhood Libraries
August 31st, 2017
4:00 p.m.
Meeting Notes
CALL TO ORDER

Meeting Location: Learning Studio at The Bridge

CHAIR: Cathy Delneo, Chief of Branches

Attendees: Larry Ware (BAY), Nina Yourkelson (BHE), Penni Wisner (EVA), Laura Bernabei (ING), Mailine Chew (MBA), Ruth Maginnis (NVA), Edna James (OVI), Pinkie Bolden (OVI), Marcia Ehrlich (PAR), Diane Silver (PAR), Kaitlyn Tran (PRE), Elaine Cahn (RIC), Joan Walton (SUN), Rochelle Fort (VVA), Anne Jones (WPO), Mario Lemos (Friends of SFPL), Deena Chalabi (SFMOMA), Dominic Willsdon (SFMOMA), Marcia Parrott (EXC) Excused, Ruth Grabowski (EXC) Excused, Nora Dowley (GPA) Excused, Judy Strebel (MIS) Excused, Rosa Quinones (MIS) Excused, Kenneth Fax (MBA) Excused, Kathleen McClay (NBE) Excused, Vanessa Wallace (OVI) Excused, Bessie Hahn (ORT) Excused, Michael Leahy (PSI) Excused, Don Thielges (POR) Excused, Chet Roaman (POT) Excused, Deborah Oppenheim (SUN) Excused, Maryam Roberts (WPO) Excused, Callen Taylor (WSA) Excused

Library Administrators: Luis Herrera (City Librarian); Catherine Delneo (Chief of Branches); Randy McClure (Chief Analytics Officer)

Guests: Deena Chalabi and Dominic Willsdon, SFMOMA

HOUSEKEEPING

- The next regular CNL Meeting will be on **Thursday, September 28th, 2017, 4:00 p.m. in the Latino Hispanic Room B, Main Library, Lower Level.**
- The next **CNL Steering Committee Meeting** will be on **Tuesday, September 19, 2017, 4:30 p.m. in Room 601 – Main Library.**
ACTION - Member participation is highly encouraged and needed at the Steering Committee meetings. Your virtual attendance is also welcome – email your ideas for agenda topics to cathy.delneo@sfpl.org
- The next **Library Commission Meeting** will be on **Thursday, September 21, 2017, 4:30 p.m. at the Chinatown Branch Library.**
- CNL Members to attend the upcoming Library Commission Meeting:

Thursday, September 21: Laura Barnebei

ANNOUNCEMENTS

- The CNL meeting was hosted by the Bridge at SFPL. They offer a number of services including:
 - FOG (Free Orton-Gillingham) Readers, a reading program that supports youth literacy, which is also being hosted at some SFPL locations. For more information, please visit: <https://sfpl.org/?pg=2000998601>
 - Project Read, the adult literacy program that offers one-on-one tutoring to adults who wish to improve their basic reading and writing skills; and
 - Veterans Resource Center

- Hiring Updates:
 - Ocean View Branch Manager Lise Braden retired on July 29th, 2017 and Lynn Maes is now serving as the Acting Ocean View Branch Manager
 - Barbara Daniels, Visitation Valley Branch Manager, joined SFPL
 - Darice Murray-McKay promoted to Park Branch Manager
 - Genevieve Feldman promoted to Potrero Branch Manager
 - Alejandro Gallegos, previous Golden Gate Valley Branch Manager was recently promoted to Adult Community Engagement Manager
 - Upcoming Branch Open Houses:
 - Ortega – Saturday, September 23rd from 11:00 – 4:00pm
 - Excelsior – Sunday, October 1st from 1:00 – 4:00pm
 - Park – Saturday, Oct 14th from 10:00 – 6:00pm

UPDATES

City Librarian's Report – Luis Herrera

- A tragic incident took place at the Main Library on Thursday, July 27th, at approximately 3:45pm. A 28 year old man committed suicide by jumping from the staircase located on 5th-6th floor in the library atrium. Our staff, SFPD, and Fire Department were remarkably resilient in handling the incident. The Library's Management team, along with Security, Custodial, and Facilities were at the scene to provide support as we evacuated the Library. Children on the 2nd floor were evacuated through another staircase exist to avoid the scene. The library remained close for the day during the investigation by SFPD. The next day morning, we convened the staff at the Main and provided counseling support. It's unfortunate for our public staff to encounter, but we are grateful to have many agencies here to support.
- What we are doing:
 - The Library's new Security & Safety Officer, Omar Castillo is working to develop a safety plan;
 - Department of Public Works has been engaged to help the Library mitigate further accidents;
 - Library staff are actively monitoring the staircase.
- We had another significant incident on Tuesday, August 29th. An individual set a small fire on the 6th floor of the Main Library. Security Officer Alesia Johnson quickly extinguished the fire and the building was evacuated. Within 24 hours, repairs had been completed and the area returned to normal. Security staff apprehended the suspect, who was taken into police custody.
- An article sharing information about NARCAN was featured in American Libraries Magazine. Training for staff is on a voluntary basis. So far, SFPL's Security and Management teams have taken the training. More trainings will come in the next few months for other front-line staff.

- Though there's a 2% increase of incidents from year last, there's still an 8% decrease over the last 3 years. We are working with various City Departments to develop a comprehensive plan to ensure the safety of the patrons and our staff.

Library Commission Report – Luis Herrera

- Supervisor Mark Farrell recently proposed to increase women representation across the city to 30% by 2020.
 - The first project will be a woman statue of Maya Angelou, the late poet and civil rights activist;
 - The statue will likely be located on the Larkin Street entrance to the Main Library;
 - the Arts Commission will take the lead on this project; and
 - the Board of Supervisors will partner with private sectors in securing the fund.

SFMOMA – Deena Chalabi and Dominic Willsdon

(Please see attached PowerPoint)

- Deena and Dominic work for the SFMOMA's Public Dialogue division, which is focused on community dialog and education for youth and adults
- Public Knowledge
 - SFMOMA is partnering with SFPL to bring artists and scholars into the libraries and museum to explore the cultural impact of urban changes happening in our city.
 - As part of the partnership, SFMOMA will set up a temporary branch of San Francisco Public Library. Though, circulation materials are not offered at this location, it features a reference collection of books and newspapers related to the Public Knowledge Project. This location will be a free space for all and will open from September 28, 2017 through winter 2019!
 - Staff at SFPL's Main and Branch Libraries will be working with artists commissioned by SFMOMA to engage the community in various art creation projects/experiences/happenings
 - The first of this series of engagements, Hit Parade, is in progress. Artist Joshua Kun held storytelling sessions at Bayview, Mission, and Western Addition Branches, then followed up by bringing a group of Bay Area musicians to share open rehearsals of music published in SF with these three branch communities. A culminating panel and musical event will be held in the Main Library's Koret Auditorium on the evening of Friday, September 29th at 7pm. Josh Kun will be pressing a record pulling together the live musical performances and stories.
 - Rochelle (VVA) asked how many vinyl will be available to the library branches. SFMOMA will share copies of the record for each of the Library locations involved in the art creation and those currently piloting vinyl collections.

Open Hours Assessment: Randy McClure

- The Open Hours Assessment study is required every five years per the Library Preservation Fund legislation.
 - The key objective of this study is to determine if the existing open hours of all the branch library locations are meeting the needs of the communities.
 - This study is conducted by City and County of San Francisco Controller's office of City Performance and CC&G (Corey, Canapary & Galanis Research Consultant).
 - Patrons are encouraged to participate in this survey via online at www.sfplsurvey.com.
 - SFPL staff will be invited to participate in a similar survey via email.
- The dates and locations of the upcoming open hours assessment meetings were shared (attached).
 - One library location in each supervisorial district will host a public hearing.

- The public hearings are scheduled from October 24th through November 15th.

Friends Report: Mario Lemos

- The 53rd Annual Big Book Sale will be held at the Fort Mason Festival Pavilion from September 20th-24th from 10am to 6pm.
- Member Preview Sale event invitations were distributed to CNL members.
 - Rochelle (VVA) asked if the member preview sale event just for members to browse the collections. Mario shared that purchases can be made at the member preview.
- Volunteers are needed for the Big Book Sale, please help to spread the word! For information about volunteering, please visit: <http://www.friendssfpl.org/events/the-big-book-sale/volunteer.html>
- Litquake will take place at Mission Branch Library on Saturday, October 14th, from 5:00 – 9:00pm.

Adjournment: 5:30 pm

Respectfully Submitted by Sanly Guan